

7 December 2018

Our Ref Finance, Audit and Risk
Committee
Your Ref.
Contact. Amelia McNally
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To: Members of the Committee: Councillors Terry Hone (Chairman), Simon Harwood (Vice-Chairman, Ian Albert, Kate Aspinwall, Jim McNally, Ian Moody and Terry Tyler

Substitutes: Councillors Steve Jarvis, Ben Lewis, Helen Oliver and Janine Paterson

You are invited to attend a

MEETING OF THE FINANCE, AUDIT AND RISK COMMITTEE

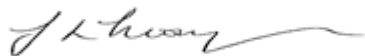
to be held in the

**COUNCIL CHAMBER, COUNCIL OFFICES, GERNON ROAD,
LETCWORTH GARDEN CITY**

On

MONDAY, 17 DECEMBER, 2018 AT 7.30 PM

Yours sincerely,



Jeanette Thompson
Service Director – Legal and Community

Agenda **Part I**

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 30 JULY 2018 To take as read and approve as a true record the minutes of the meeting of this Committee held on the 30 July 2018.	(Pages 1 - 6)
3. MINUTES - 24 SEPTEMBER 2018 To take as read and approve as a true record the minutes of the meeting of this Committee held on the 24 September 2018.	(Pages 7 - 12)
4. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	
5. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wished to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
6. PUBLIC PARTICIPATION To receive petitions and presentations from members of the public.	
7. NHDC PROGRESS REPORT - ANTI-FRAUD PLAN 2018/19 REPORT OF THE HEAD OF COUNTER FRAUD SHARED ANTI-FRAUD SERVICE To receive an Update Report.	(Pages 13 - 20)

8. **NHDC - AUDIT COMMITTEE PROGRESS REPORT** (Pages
REPORT OF THE CLIENT AUDIT MANAGER – SHARED INTERNAL AUDIT 21 - 34)
SERVICE

To receive SIAS Update on Progress against the 2018/2019 Audit Plan.

9. **RISK AND OPPORTUNITIES MANAGEMENT UPDATE** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 35 - 42)

To consider the Last Quarter Report on Corporate Risks.

10. **SECOND QUARTER REVENUE MONITORING 2018/19** (Pages
REPORT OF: SERVICE DIRECTOR – RESOURCES 43 - 54)

To inform the Finance, Audit and Risk Committee of the summary position on revenue income and expenditure forecasts for financial year 2018/19 as at the end of the second quarter.

11. **SECOND QUARTER CAPITAL MONITORING 2018/19** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 55 - 70)

To update on progress with delivering the capital programme for 2018/19.

12. **TREASURY MANAGEMENT SECOND QUARTER 2018/19** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 71 - 88)

To inform of the Treasury Management activities in the second quarter of 2018/19 to the end of September.

13. **CORPORATE BUSINESS PLANNING - DRAFT BUDGET 2019/20** (Pages
REPORT OF THE SERVICE DIRECTOR – RESOURCES 89 - 114)

To consider the draft budget for 2019 and the main factors which contribute to the determination of the North Hertfordshire District Council (NHDC) Council Tax Level.

To consider the appropriate level of Council Tax that will be recommended to the meeting of the council on 7 February 2109.

14. **FUTURE MEETINGS - POSSIBLE AGENDA ITEMS**
Introduced by the Chairman.

